



## CONSTITUTION AND RULES

## CLUB CONSTITUTION

### 1. NAME OF CLUB

The club will be called DORKING AND MOLE VALLEY ATHLETICS CLUB (hereinafter referred to as the Club), and may also be known as DMVAC.

### 2. OBJECTS

The object of the Club is to provide facilities for and promote participation of the whole community in the sport of athletics.

### 3. MEMBERSHIP

- a) Membership of the Club shall be open to all persons irrespective of ethnicity, nationality, sexual orientation, religion or beliefs; or of age, sex or disability except as necessary consequence of the requirements of athletics as a particular sport.

The Committee may refuse membership or expel from membership only for good and sufficient cause, such as conduct or character likely to bring the Club or sport into disrepute. Appeal against such a decision may be made to the Club's members and decided by a majority vote.

- b) The Club shall consist of amateurs, as defined by UKA eligibility rules.
- c) The Club membership year shall be from 1<sup>st</sup> April to 31<sup>st</sup> March.
- d) Application for membership shall be made to the Membership Secretary via the online club membership system.
- e) Membership grades shall be as follows:

Senior	Age of 18 and over.
Junior	Under the age of 18.
Student	Age over 11 and in full time education.
Family	All members of a single family covering parents, juniors and students in full time education.
Second Claim	Athletes having a different first claim club.
Honorary Life Member (formerly Honorary Members and Vice Presidents) and President	Elected at a general meeting. Exempt from subscription but retain voting rights.

- f) Members in each category will pay membership fees, as determined at the Annual General Meeting.

- g) Subscriptions must be paid for the current year before the member can compete for the club (except where the Committee choose to waive this rule), be eligible to compete in club championships, participate in club training sessions or eligible to vote at general meetings.
- h) To resign, a member must inform the Membership Secretary by email or in writing. Membership fees will not be refunded when a member resigns from the Club.
- i) Any member guilty of misconduct (i.e. behaviour contrary to the constitution or club rules) may be cautioned, suspended or expelled from the club by a majority decision of the Committee. Any person expelled will have the right to appeal to the members in accordance with clause 3a).
- j) The Committee shall have the power to expel any member whose subscription is 6 months in arrears, provided a month's notice in writing shall have been sent to such member informing him/her of the proposed action of the committee by:
  - An email addressed to his/her last known email address; or
  - A registered or recorded delivery letter, addressed to his/her last known address.

#### **4. MANAGEMENT**

- a) The Committee shall consist of President, Chair, Vice Chair, Secretary, Treasurer, Membership Secretary, Coaching Organiser, Youth Representative and up to six other members who will be elected at the Annual General Meeting.
- b) Honorary Life Members must be elected at the AGM. Honorary life members shall hold that position for life unless the decision is reversed at a subsequent general meeting.
- c) The Committee shall meet at least once every two months.
- d) A quorum for the Committee shall be at least 50% of the elected committee.
- e) All decisions will be by a majority vote; the Chair shall have the casting vote in the event of a tie.
- f) The Committee has the power to co-opt additional members up to a limit of six; to create trustees, and to form a sub-committee as and when considered necessary.
- g) The club financial year shall be from 1<sup>st</sup> January to 31<sup>st</sup> December.
- h) An auditor(s) who must not be a committee member must be elected annually at the AGM.

#### **5. ANNUAL GENERAL MEETING**

- a) The AGM will be held in the second half of March. The following business undertaken:
  - i. The Chair's report will be presented and discussed.

- ii. The audited accounts will be presented.
  - iii. The officers will be elected.
- b) Motions to be discussed must be submitted in writing to the Club Secretary at least two weeks before the meeting, unless a later date is indicated in the AGM notice.
  - c) Rules may be changed by a two thirds majority of those present and eligible to vote.
  - d) All members whose subscriptions are up to date will be eligible to vote.
  - e) Only members with fully paid subscriptions will be eligible to vote.
  - f) The Chair shall have the casting vote.

## **6. CLUB COLOURS**

- a) The colours of the Club shall be maroon vest with pale blue and white side panels.
- b) Club colours must be worn by all competitors representing the club at every competitive meeting.

## **7. AMENDMENTS TO CONSTITUTION**

- a) The Committee, by a two thirds majority at a quorum meeting, may propose amendments to the constitution. The changes may be made only at the AGM or an EGM called for that purpose. A minimum of four weeks' notice shall be given for an EGM. If the motion is approved by a two thirds majority of those present and eligible to vote, the amendment to the Constitution shall be adopted.
- b) Alternatively, ten ordinary paid up and voting members may petition the Secretary in writing, to call an EGM in which the conditions in 7a) shall apply with respect to calling the meeting and voting at it.
- c) Voting rights at the AGM pertain and the Committee reserves the right to allow postal and proxy votes at its discretion.

## **8. INCOME AND PROPERTY**

The income and property of the Club shall be applied solely towards promoting the Club's objectives as set forth in this constitution and no portion thereof shall be paid or transferred, directly or indirectly, to the members of the Club.

## **9. DISSOLUTION**

- a) The Committee, by a two thirds majority of all elected Committee members, may decide to recommend dissolution of the club. They must then call an EGM giving a minimum of four weeks' notice to all Club members. If the motion is passed by a two thirds majority of members eligible to vote, the Club is then dissolved.

- b) Alternatively, ten ordinary paid up and voting members may petition the Secretary in writing, to call an EGM in which the conditions in 8a) shall apply with respect to calling the meeting and voting at it.
- c) Voting rights as at the AGM pertain and the Committee reserves the right to allow postal and proxy votes at its discretion.
- d) Upon dissolution any funds remaining after all debts have been met shall be donated to Surrey County AA for use by them for related community sports.

**10. DECLARATION**

Dorking and Mole Valley Athletics Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

<b>Name</b>		<b>Position</b>	
<b>Sign</b>		<b>Date</b>	

<b>Name</b>		<b>Position</b>	
<b>Sign</b>		<b>Date</b>	

## CLUB RULES

Members are expected to observe the rules of UKA and conduct themselves in a manner which will not discredit the Club, nor endanger the safety of themselves or others, when representing the Club, or participating in Club activities.

Particular attention is drawn to the following:

1. Club colours shall be worn when representing the Club in team and individual events.
2. Members are expected to support Club teams and events whenever possible.
3. Members are also expected to contribute to, or assist with, the administration of the Club and the organisation of Club activities.
4. Safety shall be considered at all times when using field event equipment and other apparatus.
5. No members shall use equipment or apparatus, or participate in any practice or training activity, except under the supervision of a Club coach or authorised senior member.

Junior members shall be considered to be those under the age of 18 years.

6. Subscriptions shall be paid within a month of the start of the membership year. The membership year shall be from 1<sup>st</sup> April to 31<sup>st</sup> March.
7. Performances shall be recognised for Club Championship or record purposes, if achieved while representing the Club or participating in Club events. County, regional and national representation shall be eligible for Club records.

Headquarters: Pixham Lane Sports Ground, Pixham Lane, Dorking, Surrey – Tel: 01306 889728

Affiliations: Amateur Athletic Association of England,  
Surrey County Athletic Association,  
England Athletics

South of England Athletic Association